



Indianapolis Rowing Center Board Meeting Minutes
Date: March 11, 2024

Board Member	Office	Attended?
Janet Francis	President	Y
Angelia Thorpe	Executive Director	Y
Amanda Coddens	Vice President	Y
Denise Bain	Secretary	Y
Michael Sapper	Treasurer	Y
Megan Barr	Director	Y
Tracy Barta	Director	Y
Larry Bechtel	Director	N
Dave Carter	Director	Y
Susana Duarte De Suarez	Director	Y
Sam Knauss	Director of Operations	N
Mike Burroughs	Director of Rowing	Y

Minutes - Minutes from the last board meeting were approved, Amanda Coddens motioned to approve and Michael Sapper seconded the motion.

Financial Report Discussion – Michael Sapper

- Michael Sapper went over the financial report for March. This report was current up to Jan 31, 2024. Large purchase included. An EZ dock payment and new ergs. We are in a good financial position currently. The Financial Committee consists of Michael Sapper, Angelia Thorpe, Janet Francis, and Amanda Coddens. They have reviewed and prepared a final budget for 2024. This budget was introduced and gone over with the Board of Directors. Budget will be tracked monthly and reported in the financial report going forward. Will be able to see how each program is doing vs what was budgeted for along with other monthly revenue vs expenditures. The budget will also continue to be analyzed against our strategic plan for our future growth. The strategy committee will be



looking at high cost needs/purchases/repairs/improvements, and putting those in a priority order and then making a plan for fundraising over the next months/years. Dave Carter motioned to approve the operational budget, Michael Sapper seconded the motion.

Executive Director Report Discussion – Angelia Thorpe

- Now that the Director of Rowing position has been filled, Angelia has more time to focus on fundraising and development.
- Dashboard - Have improved in some areas, some have gone from green to yellow. Overall things are steady.

General:

- MOU is still in the hands of INDY Parks. We are expecting a response in Q1.
- IUPUI will be added as a sub-organization for USRowing membership purposes. This reduces the insurance expense for their club and allows us to grow without needing to monitor a membership threshold.
- Workers compensation update: staff is covered in case of an accident in Ohio. Tennessee state law does not require us to carry WC insurance while there, but we are not covered if an accident happens. Tennessee only allows one short term policy to be purchased per year with the minimum duration being 16 days. Since we are in TN at least twice a year the shortest term we could do is 6 months to avoid being required to purchase a year long policy for the second regatta.
- The 2023 Annual Report is completed and attached for review; the report will be shared in our newsletter and posted on our website.
- Safety committee met and revised the IRC safety guidelines. The following changes were made:
 - No dogs allowed in a launch while supervising rowers.
 - Combined air and water temp for small boats is 90 degrees and large boats is 80 degrees.
 - IRC is purchasing lights for boats to use during dawn/dusk hours.

Equipment:

- Dock Payments: April, July, October, and January 2025 remain (\$11,995/each).



- The launches, barge, and docks are back in the water and ready for Boathouse opening day on March 11th. Some movement of the coaches dock caused damage to an anchoring pole that had to be replaced.
- Sam is currently in the process of taking inventory and evaluating the condition of all IRC equipment.
- A design and placement for additional outdoor rack space has been identified. We have inquired about the Rotary Club helping to build and fund this project.

Personel:

- Mike Burroughs hired as full time Director of Rowing/Junior Head Coach.
- The coaching roster is filling up nicely. Masters are still looking for an additional coach.
- Sue Gath stepped down as the Adaptive Lead Coach. Mike is meeting with key IRC adaptive coaches to take a look at the scope of our program and decide what IRC is able to offer.

Events:

- Dates for the 2024 regattas:
 - MACRA April 28, 2024
 - Indy Jr Sprints May 4-5, 2024
 - Indy Summer Sprints June 15, 2024
- Bid for the '27 & '28 NCAA championship was submitted and the announcement is scheduled for October 2, 2024.
- Indy Indoor sprints:
 - Earned \$6,600 profit without raising competitor entry fees (\$2,300 in 2023). This 200% increase was driven by higher number of entries, a more robust concession offering, and the addition of of a spectator fee.
 - Entries were 228, a 57% increase over last year.
 - Teams participating went down from 11 to 9.
- SurvivOars will be hosting a 2 day clinic at our venue on June 1 - 2.

Programs:



- Spring registration is underway for all programs. Recruiting callout events held at Brebeuf, Brownsburg, Cathedral, Guerrin. Youth programs start the week of March 18th and the Master program begins the week of March 26th. Current registration numbers are:
 - Juniors - 82 (Target 90)
 - Middle School - 22 (Target 30)
 - Masters - 30 (Target 80)
- The process to transition through the masters program defined to allow progress from LTR to tech and then defining the progression from tech rowing to the competitive team. This provides a clear path to allow for athletes to develop to the desired level and know what is expected of them at each.
- Summer Camps: 6 weeks scheduled in June and July. Registration is underway.
- LTR: Classes May - September.
- Currently evaluating the junior program offering and determining how to structure the teams to offer levels instead of a one size fits all approach.

Fundraising:

- 2024 Venue and Team Sponsorship levels defined.
- Focus will shift to finalizing the list of items IRC plans to fundraise and developing a comprehensive campaign.
 - Winterized training facility: We looked at the possibility of renting a nearby location. Anything large enough would be a minimum of \$5,000 per month plus utilities with the minimum of a 3 year lease.
 - The first estimate from Morton Buildings, a ballpark estimate based on other similar type facilities for a 60 x 90 building, came in at 1.2M. This was a turn key quote that included everything. A second estimate from Graber Building came in at \$200K for a 50 x 90 building. Graber requires IRC to hire subcontractors for electrical, plumbing, HVAC, and interior framing.
 - Both contractors have been to our site to evaluate the location.



Update on IRC Strategy Quarterly Meeting - Meeting will be held early in the 2nd quarter and an update will be given at the next board meeting.

Old Business - None

New Business - Welcome Susana Duarte De Suarez to the board. Susana will be helping with fundraising and sponsorship packages.

Executive Session (voting members only) Denise asked for an executive session to discuss ED full-time status. The Executive Director is now considered a full-time position as voted by the board at the last meeting and agreed on the role by Angelia Thorpe.

The meeting was adjourned at 8:09pm

Next meeting, May 13, 2024 at 7pm